

AGENDA

7:00 p.m. Public Comment.

7:05 p.m. Brendhan Zubricki - Presentation of his Town Administrator's Report for the period December 7, 2013 through December 20, 2013, regarding the following:

- Vendor-Hosted Platform for Assessors' Software
- Town Administrator's Performance Review and Goal Setting
- Draft Request for Proposals for Promotion of Town Resources/Attractions
- Contract with Virtual Town Hall for On-line Burning Permit Payments
- Draft License for Use of Conomo Point Properties by Sailing Club
- Fiscal Year 2015 School District Tentative Budget Hearing
- Fiscal Year 2015 Regional School District Budget Discussion Meeting
- Continued Review of Draft FY15 Selectmen's Operating Budget
- Continued Review of the Draft FY15 Capital Budget Update
- Signature of Project Completion Certificate for State Revolving Loan Fund
- DEP Quarterly Report
- Preliminary Review of Potential Topics for Annual Town Meeting
- Council on Aging Service Incentive Grant Application

7:30 p.m. Police Chief Silva to hold an informational meeting with the management of The Farm regarding public safety and the operation of the business.

Other Business:

- Approve the weekly warrant in the amount of \$107,597.47, and further, to exempt from Section 20 of Chapter 268A of the General Laws the contract with Ramie Reader contained within the warrant pursuant to subsection (d) of said Section.
- Approve the minutes for the Selectmen's December 9, 2013, Open Meeting and the December 9, 2013, Executive Session.
- Consider a request from Eric Magers, an MERHS teacher, for the Class of 2015 to use the Field of Dreams, have a pot luck supper, and waive the rental fee on Friday, June 13, 2014.
- Review and sign updated Department of Revenue Bureau of Accounts Classification Tax Allocation for the Town of Essex.
- Signature of energy efficiency lighting retrofit contract and continued power purchase agreement with Constellation Energy.
- Review and sign a letter to the Alcoholic Beverage Control Commission stating that the temporary increased resident population of Essex as of July 10, 2014 is estimated to be 3,800.
- Conomo Point Matters:

- Discussion regarding November 21, 2013 Board of Health Order for septic tank replacement at 9 Beach Circle (Map 19, Lot 96) and status of Bridge Lease renewal which may include review of a proposal from the tenant and/or issuance of a Notice to Quit upon the expiration of the current lease term.
- Discussion regarding Notices to Quit upon the expiration of the current lease term for second-year tenants who either were not offered third-year Bridge Leases or who opted not to enter into third-year Bridge Leases, as follows:
 - 1 Robbins Island Road, Map 19, Lot 79, Fryou
 - 159 Conomo Point Road, Map 24, Lot 15 A, LeRoyer
 - 103 Conomo Point Road, Map 19, Lot 98, Mauceri
 - 40 Robbins Island Road, Map 19, Lot 70, Pratt
 - 8 Conomo Lane, Map 19, Lot 84, Spintig/Grimes
 - 120 Conomo Point Road, Map 24, Lot 45, Maher
- Conomo Point Extensions:
 - Review and sign an offer to extend the bridge lease and purchase and sale agreement for 20 Cogswell Road, Map 19, Lot 54, Marybeth Tirrell, at the third-year Bridge Lease rate.
 - Review and sign an offer to extend the bridge lease and purchase and sale agreement signing deadline for 92 Conomo Point Road, Map 19, Lot 46, Joan Brown Herrmann, at the third-year Bridge Lease rate.
- Executive Session Expected:
 - Discussion regarding a complaint brought against the Essex Board of Selectmen concerning the disposition of real property at southern Conomo Point.
 - Discussion regarding the lease, sale, and value of real property at Conomo Point.
 - Discussion of pending litigation concerning the case of Judson Pratt, et al. v. the Town of Essex, Essex Superior Court C.A. No. ESCV2012-00936B.
 - Discussion of pending litigation concerning the case of Walker et al. v. The Town of Essex, Essex Superior Court C.A. No. ESCV2012-02221.
 - Discussion of pending litigation concerning the case of the Town of Essex vs. the Estate of Judith H. Foley, Northeast Housing Court C.A. No. 09H77SP003249.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

Licensing Board:

Common Victualler's License Renewal for 2014:

- Captain Dusty's, Inc., d/b/a Captain Dusty's Ice Cream, John Bartlett, Manager, at 121 Eastern Avenue
- DVR Corporation, d/b/a Cape Ann Pizza and Subs, James Roumeliotis, Manager, at 65 Eastern Avenue
- Essex Seafood, Howard Lane, Manager, at 143 R Eastern Avenue

Antiques License Renewal for 2014:

- Robert Landry, L.A. Landry Antiques, at 164 Main Street
- Ann C. Orcutt, AnnTiques, at 2 R Martin Street
- Alexander Westerhoff at 18 Eastern Avenue

REMINDER: The next regular Board of Selectmen's meeting will take place on Monday, January 6, 2014, at 7:00 p.m. in the Library on Martin Street.